

# United Arab Emirates Jobs Expertini®

## Accountant Jobs in Dubai 2022 | Al Tayer Careers

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Company: Al Tayer Group

Location: , Dubai, United Arab Emirates

Category: business-and-financial-operations

## Accountant Jobs in Dubai 2022 | Al Tayer Careers

Position: Accountant

To disburse authorized payments in accordance to established procedures accounting for all transaction types under appropriate head/ account. Assist in general accounting activity from time to time

Responsibilities:

Disburse the joining advance, one time accommodation advance, temporary staff salaries, and miscellaneous payments to individual employees as per the company policy.

Post company wise payment transaction details in JD Edwards

Plan and submit reimbursement claims as per the agreed periodicity to the accountant for

cross verification and approval.

Requirements:

High School / "O" Levels with minimum knowledge of accounting procedures

2 to 3 years experience in a similar position

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