# **United Arab Emirates Jobs Expertini®**

### Accountant

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Company: Al Taher Chemicals Trading LLC

Location: united arab emirates

Category: other-general

Company profile:

Al Taher Global comprises of Al Taher Chemicals (ATC) and Al Taher Industries L.L.C is a company engaged in manufacturing, marketing, and importing products related to the chemical industry. We are a medium sized family-owned company taking forward the successful legacy of our sister concern- Abdul Hussain Ghulam Hussain and Sons which is a 125-year-old Indian business group involved in efficient trading of basic chemicals, herbal formulations, metal refining products and pesticides.

Established in United Arab Emirates, ATC is not just known for its fine delivery of chemical products but also for its amiable relationship with the customers. Dealing in a wide range of chemical solutions, our company takes pride in delivering diversified products to various industries which include defiance, aviation, marine maintenance, heavy machine maintenance, fasteners' manufacturers, and telecommunication.

Job role – Accountant

Relevant Experience – Minimum 3 plus years as core accountant.

Job location – Ajman, U.A.E.

Key Responsibilities Area:

Using the highest standards and practices to ensure financial documents comply with the

law.

Collecting and verifying financial information.

Maintaining a general ledger by inputting daily financial transactions.

Preparing financial statements, producing accounting reports, and checking them for accuracy.

Prepares financial summaries, reports, analysis, cost-benefit analysis and/or ad hoc financial reports as required by the Senior Accountant/Management.

Prepare the financial pack as per the current practices – this includes monthly/quarterly

P&L, Balance Sheet, Cash Flow Statements, Project P&L, Forecast, and Segment P&L.

Assist in the preparation of annual statutory Financial Statements.

Well versed in financial budgeting, planning and forecasting, provide accurate report to management as and when required.

Ensure supporting schedules/reconciliations are available for Balance Sheet items.

Gather and verify invoices for appropriate documentation prior to payment.

Ensure that sales invoices of projects are issued on time.

Resolve queries from clients by investigating the issue and coordinating with other departments.

Maintain accounts receivable records to ensure aging is up to date, credits and collections are applied, uncollectible amounts are accounted for, and miscellaneous differences are cleared.

Perform daily cash management duties, including the recording of bank deposits, updating and distribution of cash receipt logs, and posting of cash to the accounts receivable sub-ledger.

Monitor and collect accounts receivable by contacting clients via telephone, email, and mail.

Prepare analytical and ratio analyses relevant to A/R so management can gain a better understanding of how collection efforts are progressing.

Support other accounting and finance team members, inventory management, and cost accounting.

Maintain bookkeeping databases and spreadsheets, updating information as needed.

Communicate with previous clients and customers to request payment and arrange payment plans.

Collect payment from customers and accurately record it into the system.

Create reports and balance sheets that document overall profits and losses.

Update client accounts based on payment or contact information.

Required Experience and Qualifications: Bachelor's/Master's degree in accounting/finanace is must. Minimum 3 TO 5 years in handling corporate accounts and bookkeeping. Must hold good exposure in accounts receivable and cost accounting. Must be able to work well in teams and to work independently with limited supervision. Proficiency with one of the commonly used accounting ERP systems, such as SAP, Wings. or any. Thorough knowledge of rules and application of VAT in UAE. Knowledge of Project/Segment and Group Accounting. Knowledge of preparing Statutory Financial Statements up to Consolidation. Excellent communication and presentation skills. Advanced Microsoft Excel skills. Ideal candidate would be: Professional qualification CPA/CMA/CIMA will be a plus. Highly motivated and self-directed individual with excellent interpersonal skills and the ability to interact with customers, clients, and employees at all levels in the organization. Experience in driving process improvement. Strong and fluent verbal and written business communication. Ability to understand complex business processes and activities. Flexible and structured work approach based on the job requirements. Strong interpersonal skills with the ability to collaborate well with others and reconcile differences among resources/departments. Good organizational skills. **Employee Benefits:** Company sponsored employment visa. Accommodation Allowance.

Health Insurance coverage.

30 days Annual paid vacations with one side air ticket reimbursement.

Annual Return ticket on completion of 5 years of service.

End of service gratuity.

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