

# United Arab Emirates Jobs Expertini®

## Accounting Trainee

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Company: Chalhoub Group

Location: Dubai

Category: healthcare-practitioners-and-technical

### **INSPIRE | EXHILARATE | DELIGHT**

For over six decades, Chalhoub Group has been a partner and creator of luxury experiences in the Middle East. The Group, in its endeavour to excel as a hybrid retailer, has reinforced its distribution and marketing services with a portfolio of eight owned brands and over 300 international brands in the luxury, beauty, fashion, and art de vivre categories. More recently, the Group expanded its expertise into new categories of luxury watches, jewellery, and eyewear.

Every step at Chalhoub Group is taken with the customer at heart. Be it constantly reinventing itself or focusing on innovation to provide luxury experiences at over 750+ experiential retail stores, online and through mobile apps, each touch point leads to delighting the customer.

Today, Chalhoub Group stands for 14,000 skilled and talented professionals across seven countries, whose cohesive efforts have resulted in the Group being ranked third in the Middle East and first in Saudi Arabia as a Great Place to Work®.

To keep the innovation journey going, the Group has set up 'The Greenhouse', which is not just an innovation hub, but also an incubator space and accelerator for start-ups and small businesses in the region and internationally. This is just one of the several initiatives taken

by the Group to reinvent itself, catalysed by forward thinking and future-proofing. The Group has also been embedding sustainability at the core of its business strategy with a clear commitment towards people, partners and the planet, and by being a member of the United Nations Global Compact Community and signatory of the Women's Empowerment Principles.

## **What You'll Be Doing**

### **A-Reporting**

Preparing and arranging all pre-closure meetings with relevant finance teams followed by documented minutes.

Provide a comprehensive financial and accounting advice to all stakeholders.

Ensure all accounting treatments are in accordance with the IFRS. All deviations are discussed and agreed with the management.

Ensure the TB is released to finance teams within 2 working days for MCs and within the deadlines as advised by JVs.

Ensure all queries on TBs are responded within one working day.

Ensure there are no errors in any of the trial balances (TBs) under your responsibility.

Maintain up to date and accurate status of all BS schedules. All BS schedules must be prepared by 15th calendar date of the following month

### **General Reporting Agenda for the above entities**

Ensure there are no long pending technical issues in the assigned entities. All such issues must be identified, discussed, and resolved timely within a month.

Coordinate internally to resolve any matters affecting financial reporting of the entity.

Ensure all IT related issues have been logged and escalated wherever necessary.

Prepare and sign off monthly reporting checklists before releasing the results.

Ensure all recharges for WearThat business are done to MCT.

Ensure all relevant CSA requirements are met, adequately supported and submitted timely.

## **B-Audit**

Ensure audits are finalised/closed/signed of latest by 28 Feb.

Ensure and align there are no topics in the Management Letter or any avoidable uncorrected misstatements in the representation letter.

Ensure Allied separate and consolidated FS are prepared by 20th January.

Ensure Allied consolidated FS are also signed by 28th Feb.

Participate, supervise and coordinate preparation of external audit documentation and external stakeholders reporting

## **What You'll Need To Succeed**

Recently qualified Chartered Accountant, ACCA

Proficiency in English and Arabic is preferred.

## **What We Can Offer You**

With us, you will turn your aspirations into reality. We will help shape your journey through enriching experiences, learning and development opportunities and exposure to different assignments within your role or through internal mobility. Our Group offers diverse career paths for those who are extraordinary, every day.

We recognise the value that you bring, and we strive to provide a competitive benefits package which includes health care, child education contribution, remote and flexible working policies as well as exclusive employee discounts.

### **We Invite All Applicants to Apply**

It Takes Diversity Of Thought, Culture, Background, Differing Abilities and Perspectives to truly Inspire, Exhilarate and Delight our customers. At Chalhoub Group, we are committed to inclusion and diversity.

We welcome all applicants to apply and be part of our exciting future. We ensure equal opportunity for all our applicants without regard to gender, age, race, religion, national origin or disability status.

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