

Accounts Payable

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Company: Dubai Parks & Resorts

Location: dubai

Category: other-general

The job posting is outdated and position may be filled• Coordinate with various departments on invoices issues to resolution• Ensure that complete and accurate records of transactions are maintained to enable effective control and review• Prepare aging analysis, and reconciliations of accounts payable• Preparation of vendor reconciliation and report on any issue• Ensure correct allocation of costs and project codes where applicable• Provide supporting documentation for audits• Follow up with vendors for open invoices• Produce, maintain and distribute weekly/monthly accounts payable reports for analysis and/or resolution• Process and post payments (manually or electronically) and invoice/CN adjustments while maintaining an appropriate level of segregation of duties; notifies line manager of any payment reconciliation issues Disclaimer: Drjobs.ae is only a platform that connects job seekers and employers. Applicants are advised to conduct their own independent research into the credentials of the prospective employer.We always make certain that our clients do not endorse any request for money payments, thus we advise against sharing any personal or bank-related information with any third party. If you suspect fraud or malpractice, please contact us via contact us page.Our goal is to make hiring as easy as possible. We find the right talent for every company, ensuring that each candidate finds a job they enjoy. Dr.Job FZ LLC provides 360-degree AI-powered recruiting and job search solutions. If you are looking for a job and haven't found your chance yet, you can upload your profile on our website and find thousands of opportunities globally!Our platform gives you the flexibility you need to thrive in today's market by allowing you to apply for all different kinds of jobs, whether they are full- or part-time, remote or on-site.

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