

United Arab Emirates Jobs Expertini®

Accounts Payable

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Company: Jindal Films

Location: dubai

Category: other-general

The job posting is outdated and position may be filled
Process outgoing payments in compliance with financial policies and procedures
Perform day to day financial transactions, including verifying, classifying, and recording accounts payable data
Reconcile the accounts payable ledger to ensure that all bills and payments are accounted for and properly posted.
Verify and investigate discrepancies, if any, by reconciling vendor accounts and monthly vendor statements
Facilitate payment of invoices due by sending bill reminders and contacting clients
Understand expense accounts and cost centers
Understands compliance issues around accounts payable processes (W-9, sales tax, etc.)
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