

## Accounts Payable Supervisor

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Company: Marriott Hotel

Location: dubai

Category: other-general

The job posting is outdated and position may be filled

Review expenditure expense reports for proper authorization and precision  
Reform and execute operations and processes  
Ensure accuracy in daily invoices and meet time limits  
Serve as contact for resolving complicated billing systems  
Build solid relationships across all units at various accounting levels  
Ascertain the accuracy of accounts payable standard files and the accounts payable integrations to the general records  
Participate in creation and interpretation of enhanced finance related methods to ensure consistency with accounts payable prerequisites  
Organize innumerable month-end annual closings and execute special analysis tasks and other financial related obligations with the assistance of the organization's financial network  
Prepare and give advice on operations and staff budgets for authorization  
Oversee expenditure for compliance with budgets and give recommendations on discrepancies as often as necessary  
Create an efficient network for working out and distributing payments promptly  
Ensure that company's invoices are precisely administered  
Organize account payments and working together with other units, taking into account all transactions within the company.

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