

# United Arab Emirates Jobs Expertini®

## Accounts Payable Supervisor Jobs in Dubai | NH Hotels Jobs

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### Accounts Payable Supervisor Jobs in Dubai | NH Hotels Jobs

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**Job Responsibilities**Verify that all invoices are supported by duly approved purchase orders

Coding Invoices to the appropriate general ledger account

Maintain an approved up to date vendor / supplier database on SUN System

Store all the invoice back ups as per the VAT law requirement and ensure the adherence to tax laws.

Ensure all supplier invoice reconciliations are performed on a monthly basis.**Job**

**Requirements**Bachelor's Degree in Accounting.

Knowledge in UAE VAT Laws

Having Multi Property experience

1-2 years' experience in the similar job function with a 5/4-star resorts#J-18808-Ljbffr

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