

Al Futtaim Jobs in Dubai | Collections Executive Jobs

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Company: Al Futtaim

Location: dubai

Category: other-general

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Job Responsibilities:

Always Adhere to the Collection Procedures while protecting the interest and reputation of the organization.

Achieving the collection target assigned by the management.

Regular follow up by emails & Telephones calls with past due customers to ensure the collection of overdue amounts within the earliest cycle preferably within 30 days bucket.

Answer queries from customers related to collections.

Submit a periodical/collection ad-hoc reports to the collections manager on the agreed format.

Job Requirements:

PC & Microsoft Office proficiency

Understanding/Knowledge of competitor

Previous automotive experience preferred

Show initiative in taking on greater responsibilities without being asked. Demonstrate persistence in the face of resistance.

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