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Analyst Invoicing

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Company: Dubai Airports MEA

Location: dubai

Category: other-general

The job posting is outdated and position may be filled Analyzing all billing procedures and identifying opportunities for improvement. Verifying with other departments that orders have been fulfilled. Preparing, issuing, and sending invoices. Reviewing invoices to ensure billing accuracy. Reviewing sales sheets to ensure the billing of all sales. Reconciling invoices with balance sheet reports and resolving any discrepancies. Communicating with clients and other departments, resolving issues, and providing clarifications. Ensuring clients' billing accounts are set up correctly and according to their requirements. Maintaining updated records of accounts receivable. Preparing reports and meeting billing deadlines. Disclaimer: Drjobs.ae is only a platform that connects job seekers and employers. Applicants are advised to conduct their own independent research into the credentials of the prospective employer. We always make certain that our clients do not endorse any request for money payments, thus we advise against sharing any personal or bank-related information with any third party. If you suspect fraud or malpractice, please contact us via contact us page. Dr.Job is an online platform that connects employers with skilled job seekers, facilitating the search for job opportunities and top talent. Established in 2015. Dr.Job has emerged as the Gulf region's premier job portal, attracting thousands of job seekers every day from different countries like UAE, Saudi Arabia, Bahrain, Kuwait, Oman, and Qatar.

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