

United Arab Emirates Jobs Expertini®

Assistant Director of Events Planning

[Apply Now](#)

Company: Marriott International, Inc.

Location: dubai

Category: other-general

Job Number 24064312 Job Category Event Management Location JW Marriott Marquis Hotel Dubai, Sheikh Zayed Road, Business Bay, Dubai, United Arab Emirates, United Arab Emirates VIEW ON MAPS Schedule Full-Time Located Remotely? N Relocation? N Position Type Management START YOUR JOURNEY WITH US JW Marriott Marquis Hotel Dubai welcomes you to the heart of the city's lively downtown district with modern luxury and award-winning service. Soaring above Sheikh Zayed Road, our bustling and dynamic 5-star hotel is one of the tallest in the world, consisting of two towers with 1608 rooms and boasts awe-inspiring views of the water and Dubai cityscape. Enjoy a swim in the outdoor pool or a workout in the fitness center before easing tired muscles with a massage at Saray Spa. Sample the flavors of the world at our 10 restaurants and lounges, which offer Japanese, Italian, Indian and Thai cuisine. For those planning an event in downtown Dubai, UAE our hotel offers 80,000 square feet of adaptable space, including a striking ballroom and outdoor venues. Explore, Dubai Mall, Burj Khalifa and Dubai Opera which are all minutes away. LOVE WHAT YOU DO EVEN MORE At JW Marriott, treating guests exceptionally starts with the way we treat our associates. Because we believe it takes people who genuinely love what they do to create a truly extraordinary experience. Here at JW Marriott Marquis Dubai, we are looking for talented individuals, to join our amazing family and in return we are able to offer you the following: An amazing career opportunity to not just work with us but open opportunities worldwide with our extensive portfolio of hotels. Learning opportunities with some of the best professionals the region has to offer. We aim to promote our associates within as soon as the opportunity arises, so we hope to see you

progress your career in line with our training and promotion schedule. A competitive salary with excellent benefits which include accommodation, meals on duty, Transportation, and:World class training and development, including leadership development. Recognition programs. Discounted accommodation in over 8,000 hotels all over the world. Yes, 8,000! Discounted food & drink in all our restaurants and bars. Discounts for your friends and family. Unlimited career opportunities (Internationally and locally) Medical and Life insuranceAmazing support to ensure you have all the tools you require to complete your day-to-day tasks.

OUR EXPECTATIONS FROM THE ROLE: Prepares all event documentation and coordinates with Sales, property departments and customer to ensure consistent, high level service throughout the pre-event, event and post-event phases of property events. This position primarily handles complex events. Ensures a seamless turnover from sales to service back to sales. Recognizes opportunities to maximize revenue by up-selling and offering enhancements to create outstanding events. Supports and acts on behalf of the Director of Event Management in his/her absence. Serves as the event planner's primary contact (following turnover) on property and is responsible for his/her experience.

CORE WORK ACTIVITIES

- Executing Event Operations
 - Leads pre-event and post-event meetings for assigned groups.
 - Identifies operational challenges associated with his/her group and works with the property staff and customer to solve these challenges and/or develop alternative solutions.
 - Manages customer budgets to maximize revenue and meet customer needs.
 - Oversees his/her customer experiences from file turnover through the post event phase until turnover back to sales.
 - Conducts pre- and post-event meetings as required to review/communicate group needs and feedback.
 - Manages group room blocks and meeting space for assigned groups.
 - Celebrates successes and publicly recognizes the contributions of team members.
- Executing the Sales and Marketing Strategy
 - Up-sells products and services throughout the event process.
 - Participates in customer site inspections and assists with the sales process when necessary.
 - Acts as liaison between field sales person and customer throughout the event process (pre-event, event, post-event).
- Managing Profitability
 - Manages revenue and profitability associated with events.
 - Forecasts group sleeping rooms and event revenue (catering and audio-visual) for his/her groups.
 - Reviews billing and payments with clients.

In joining Marriott Hotels, you join a portfolio of brands with Marriott International. Be where you can do your best work, begin your purpose, belong to an amazing global team, and become the best version of you. Marriott International is an equal opportunity employer. We believe in hiring a diverse workforce and

sustaining an inclusive, people-first culture. We are committed to non-discrimination on any protected basis, such as disability and veteran status, or any other basis covered under applicable law. Marriott Hotels strive to elevate the art of hospitality, innovating at every opportunity while keeping the comfort of the oh-so-familiar all around the globe. As a host with Marriott Hotels, you will help keep the promise of “Wonderful Hospitality. Always.” by delivering thoughtful, heartfelt, forward-thinking service that upholds and builds upon this living legacy. With the name that’s synonymous with hospitality the world over, we are proud to welcome you to explore a career with Marriott Hotels. In joining Marriott Hotels, you join a portfolio of brands with Marriott International. Be where you can do your best work, begin your purpose, belong to an amazing global team, and become the best version of you. JW Marriott is part of Marriott International's luxury portfolio and consists of more than 100 beautiful properties in gateway cities and distinctive resort locations around the world. JW believes our associates come first. Because if you’re happy, our guests will be happy. JW Marriott associates are confident, innovative, genuine, intuitive, and carry on the legacy of the brand’s namesake and company founder, J. Willard Marriott. Our hotels offer a work experience unlike any other, where you’ll be part of a community and enjoy true camaraderie with a diverse group of co-workers. JW creates opportunities for training, development, recognition and most importantly, a place where you can pursue your passions in a luxury environment with a focus on holistic well-being. Treating guests exceptionally starts with the way we take care of our associates. That’s The JW Treatment. In joining JW Marriott, you join a portfolio of brands with Marriott International. Be where you can do your best work, begin your purpose, belong to an amazing global team, and become the best version of you.

#J-18808-Ljbffr

[Apply Now](#)

Cross References and Citations:

1. Assistant Director of Events Planning Webdeveloperjobs Jobs dubai

Webdeveloperjobs ↗

2. Assistant Director of Events Planning Appdeveloperjobs Jobs dubai
Appdeveloperjobs ↗
3. Assistant Director of Events Planning Automobilejobs Jobs dubaiAutomobilejobs ↗
4. Assistant Director of Events Planning Workjobs Jobs dubaWorkjobs ↗
5. Assistant Director of Events Planning SoftwaregiantcareersJobs dubai
Softwaregiantcareers↗
6. Assistant Director of Events Planning ZoologyjobsJobs dubaZoologyjobs↗
7. Assistant Director of Events Planning Mechanicaljobs Jobs dubaMechanicaljobs ↗
8. Assistant Director of Events Planning Industryjobsearch Jobs dubai
Industryjobsearch ↗
9. Assistant Director of Events Planning BouncerjobsJobs dubaBouncerjobs↗
10. Assistant Director of Events Planning DominicanrepublicjobsJobs dubai
Dominicanrepublicjobs↗
11. Assistant Director of Events Planning Veteranjobs Jobs dubaVeteranjobs ↗
12. Assistant Director of Events Planning SoftwaregiantcareersJobs dubai
Softwaregiantcareers↗
13. Assistant Director of Events Planning Philadelphiajobs Jobs dubaPhiladelphiajobs
↗
14. Assistant Director of Events Planning TourismjobsJobs dubaTourismjobs↗
15. Assistant Director of Events Planning Searchcanadajobs Jobs dubai
Searchcanadajobs ↗
16. Assistant Director of Events Planning Sustainabilityjobs Jobs dubaSustainabilityjobs
↗
17. Assistant Director of Events Planning ExecutivejobsnearmeJobs dubai
Executivejobsnearme↗
18. Assistant Director of Events Planning losjobs Jobs dubalosjobs ↗
19. Assistant director of events planning Jobs Dubai ↗
20. AMP Version of Assistant director of events planning ↗
21. Assistant director of events planning Dubai Jobs ↗
22. Assistant director of events planning JobsDubai ↗
23. Assistant director of events planning Job Search ↗
24. Assistant director of events planning Search ↗
25. Assistant director of events planning Find Jobs ↗

Source: <https://ae.expertini.com/jobs/job/assistant-director-of-events-planning-dubai-marriott-international-1968-29560/>

Generated on: 2024-05-05 by Expertini.Com