

# United Arab Emirates Jobs Expertini®

## Associate – Customer Contact Services Jobs in Dubai | ADCB Careers

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Location: dubai

Category: other-general

### Associate – Customer Contact Services Jobs in Dubai | ADCB Careers

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**Job Responsibilities** To provide Internal and External customers with accurate information regarding ADCB products and services.

Handle telephonic enquiries and cross-selling of ADCB Retail Banking products.

Provide correct information to all customers regarding their accounts, credit cards, loans etc.

Answer customer queries and resolve simple complaints immediately.

Initiate outbound calls when required.

Cross sell various retail banking products and generate leads.  
**Job Requirements** Diploma holder, University Graduate preferable.

Bilingual (Arabic & English) is preferred.

Previous experience in a Customer Service Environment / Call Centre would be advantageous  
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