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## Asst Finance Manage

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The job posting is outdated and position may be filled Taking responsibility for the planning and execution of financial duties and projects of a company. Preparing financial statements, reports, and forecasts for the business to ensure financial stability. Drafting budgets, income statements, balance sheets, tax returns, and reports required by regulatory authorities. Managing the risks involved in the financial activities of the business. Estimating short and long-term financial objectives by setting performance targets. Compiling financial reports and supervising month-end processes. Drafting procurement processes and signing off on purchase orders. Managing and monitoring metrics, KPI tracking, and reports for the financial department. Evaluate the financial performance of the organization and measure returns on investments. Providing training to staff members regarding financial processes.

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