

Audit Manager - Treasury & Finance

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Company: ADIB

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

Role: Audit Manager – Treasury & Finance

Division: Group Internal Audit

Role Purpose:

Lead/perform audits in designated areas of the organization in line with the approved GIA Methodology and support GIA Management to deliver the approved GIA plan. Be the Lead Auditor or the senior member of other audits and conduct complex audits independently as required by GIA Management. Act as the back-up for the Senior Audit Manager.

General Characteristics:

Lead/perform audits in designated areas of the organization in line with the approved GIA Methodology and support GIA Management to deliver the approved GIA plan. Be the Lead Auditor or the senior member of other audits and conduct complex audits independently as required by GIA Management. Act as the back-up for the Senior Audit Manager.

Representative Activities:

As Lead Auditor

Prepare and consolidate the Planning Document and the Audit Program.

Lead the team during audit field work and adhere to the audit program, schedule and budget.

Conduct the audit as per GIA Methodology through comprehensive audit coverage and adherence to audit quality.

Prepare, consolidate, complete and review audit work papers, evidence and documents in the Audit Management System for final review by Head of Audit.

Prepare and consolidate the audit findings/issues and prepare draft audit report.

First reviewer of the actions recommended relating to closure and monitoring of audit action plans and provides recommendation to Head of Audit accordingly.

Support the Head of Audit in monitoring open audit action plans regularly and provide periodical updates to management on overdue and open action plans.

Adhere to goals and KPIs set for themselves and guide staff members on the respective audits.

Where necessary, carry out any other additional task as assigned by GIA Management.

As Team Member

Understand and provide inputs to the Planning Document.

Execute and provide inputs/updates for the Audit Program.

Complete the areas assigned in field work as per the audit program, schedule and budget.

Conduct the audit as per GIA Methodology through comprehensive audit coverage and adherence to audit quality.

Prepare and complete audit work papers, evidence and documents for review by Lead Auditor/Head of Audit.

Prepare the audit findings comprehensively and provide the same to the Lead Auditor.

Support the Lead Auditor to review the actions recommended relating to closure and monitoring of audit action plans and provide recommendation to Lead Auditor accordingly.

Adhere to goals and KPIs set for themselves and guide staff members on the respective audits.

Where necessary, carry out any other additional task as assigned by GIA Management.

Specialist Skills / Technical Knowledge, Technical Competencies Required for this role:

Bachelor's Degree in Commerce, Accounting etc. or equivalent from a recognized institution.

Mandatory Qualifications/Certifications: CIA/CPA/ACCA/ACA.

Excellent communication (written & verbal) skills and high degree of analytical, reasoning/judgmental skills.

Previous experience:

Internal Audit /External Audit/Related Experience: 7 to 10 years; of which relevant area of expertise (Treasury, Market Risk, Liquidity Management, Finance, etc.) : minimum of 5 years.

Big 4 Accounting Firm experience is mandatory.

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