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Billing Accountant

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Company: Wood

Location: dubai

Category: other-general

Key ResponsibilitiesTo perform client billing in integrated Oracle environment using the various Oracle functionality Client Billing includes manhour, expenses, fixed charges, and retention billing To perform the reconciliation of manhours, expenses and fixed charges in Oracle and Billed to client or Statement of Work Person should understand Oracle system and should be working experience of 1 year at least Prepare various reports like invoice register, daily reports, unbilled report, aging etc Create Cash Forecast and Accrual Data every month Follow up with the Customer for the Overdue

Invoices**Qualifications**QualificationsGraduate, preferably Accounts / Commerce**Personal Attributes**Excellent communication skills are critical Strong organizational skills Effective working relationships with co - workers, managers and clients Very

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