

Buying Coordinator Jobs in Abu Dhabi | Al Futtaim Careers

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Company: Al Futtaim

Location: abu dhabi

Category: other-general

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Job Responsibilities:

Daily stock checking in showroom and workshop for the trade and retail cars shifting.

Managing drivers to shift the vehicles from All Branches in Abu Dhabi including Traffic department to Automall Showroom.

Managing and coordinating with other coordinators from other Emirates for de-registering.

Verify all the vehicle accessories (2nd sets) and sending to admin dept

Job Requirements:

Bachelor's Degree / Diploma

1 to 2 years' experience in Coordinator role in any sector

Valid UAE driving license

Proficient in Microsoft Excel

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