

CIPD HR L3 Associate Tutor

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Company: Bradfield Group MENA

Location: Abu Dhabi

Category: healthcare-practitioners-and-technical

Job Description: Associate Tutor for CIPD Level 3 Qualifications (based in Abu Dhabi)

We are seeking an experienced Associate Tutor to join our Bradfields' Associates Team on an ad hoc contractual basis. As an Associate Tutor, you will play a pivotal role in delivering high-quality learning to individuals pursuing CIPD Level 3 qualification. Your expertise and passion for the field of human resources will inspire and empower learners to achieve their educational and professional goals.

Responsibilities:

Course Delivery: Conduct engaging and interactive classroom or virtual sessions to deliver the CIPD Level 3 qualification syllabus, ensuring adherence to the approved curriculum and learning objectives.

Facilitation of Learning: Foster a positive and inclusive learning environment that encourages active participation, critical thinking, and knowledge retention among learners.

Individualized Support: Provide personalized support and guidance to learners, offering assistance with coursework, assignments, and any challenges they may encounter during their learning journey.

Assessments and Feedback: Evaluate learners' performance, offering constructive feedback to help them improve their understanding and application of HR concepts.

Compliance and Quality Assurance: Ensure compliance with CIPD guidelines and maintain the highest standards of education delivery and assessment processes.

Specification

Location: You must live in Abu Dhabi

Communication: Excellent verbal and written communication skills in both English and Arabic, with the ability to articulate complex concepts in a clear and understandable manner.

Qualifications: A CIPD qualification at Level 3 is highly required. Though we will consider other qualified professionals with HR experience. If CIPD qualified we would expect you to be in current membership

Teaching Experience: Proven experience as a tutor, trainer, or educator, with a focus on delivering post 2021 CIPD Level 3 qualification.

Assessment Experience: Ability to mark assessments giving constructive feedback (including giving observational feedback)

Industry Experience: A strong background in human resources field, with practical experience and understanding of HR principles and practices.

Interpersonal Skills: A patient, approachable, and empathetic demeanour, capable of building positive relationships with learners and colleagues alike.

Flexibility: Adaptability to cater to different learning styles and adjust teaching methods as necessary to ensure an inclusive learning experience which recognised cultural sensitivities

Technology Proficiency: Comfortable using various educational technologies and platforms for online delivery and assessment (Moodle / Zoom / Teams)

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