

## Cluster Income Auditor Jobs in Dubai | Hilton Garden Inn Careers

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1- Cluster Income Auditor

Job: Full Time

Location: Dubai, UAE

Description:

An Income Auditor reviews, analyzes, and recommends improvements to the daily financial reports and process to improve accuracy and efficiency.

Job Responsibilities:

Carry out daily checks of revenue via an Operations Audit as per hotel standards

Reconcile and monitor commissions, housekeeper and rate discrepancies, and Conference and Banqueting Revenue against daily function sheets

Check non-arrivals, late departures, no sales/voids, management bills, bill sequence and pay-outs

Check bills signed to Room Account and record all covers

Job Requirements:

Experience in the hotel / leisure / retail sector

Possess strong organisational skills

A good understanding of financial operating systems and procedures

Strong influencing, inter-personal and communication skills

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