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Cluster Revenue Officer Jobs in Dubai | LEGOLAND

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Company: LEGOLAND

Location: dubai

Category: other-general

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Job Responsibilities:Implementing a system to ensure that accurate billing information is entered into the billing system.

Supervising the revenue cycle department in various duties, such as account management, communications with insurance providers, collections, cash posting, contract analysis, and billing.

Managing staff performance by providing regular feedback, performance reviews, and one-on-one meetings.

Reviewing financial hardship applications.

Overseeing the hiring and training of staff.

Efficiently managing patient complaints in respect of billing and collections.

Planning and structuring the department workflow and staffing.

Correctly coding diagnoses and procedures.**Job Requirements:**Bachelor's degree in finance, business administration, healthcare administration, or related field.

Proficient in all Microsoft Office applications as well as medical office software.

Proven experience in healthcare billing.

Sound knowledge of health insurance providers.

Strong interpersonal and organizational skills.

Excellent customer service skills.#J-18808-Ljbfrr

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