

Contracts Manager Jobs In Dubai | Michael Page

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Job Description

This is an opportunity for a strong common law commercial associate with 3-6 PQE and regional experience to join our client's legal team as a Contracts Manager. This role will support with all Group's contracts and contractual administrative requirements to follow best practice.

Client Details

Our client is a leading industrial service provider owned by a prominent investment company. This role will be situated in the in-house Legal and Governance team, responsible for all aspects of legal matters across the group of companies.

Description

Draft, review and negotiate commercial contracts including MRO contracts, lending and financing agreements, project documents, NDAs, memoranda of understanding and a range of agreements from joint ventures to supply/service agreements. Manage processes, contractual requirements and document control and communication. Manage key risks to the company and conduct following due diligence Connect with relevant internal contacts and stakeholders to understand their contract/agreement requirements Resolve relevant legal matters related to contracts and agreement disputes independently Communicate with internal stakeholders to ensure all understanding of all contracts and avoid misunderstanding and

miscommunication Support the General Counsel with Corporate administration and secretarial requirements Assist General Counsel with governance matters

Profile

Law degree with common law qualification 3-6 year's PQE in commercial law practice Established experience with negotiating and structuring effective agreements and contracts Ability to comprehend and interpret legal documents Ability to advise and guide management teams on legal issues and manage risk and regulatory compliance Strong commercial awareness and business acumen with experience in corporate environments Ability to work under pressure and meet deadlines Excellent written and verbal communication skills in English Exceptional organisational skills

Job Offer

Tax free competitive salary with benefit package.

Skills

Contracts, Legal, Corporate, Commercial

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