

# United Arab Emirates Jobs Expertini®

## Coordinator Jobs in Dubai UAE 2023 | Majid Al Futtaim

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Company: Majid Al Futtaim

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Description:

In this role, the successful candidate is responsible to provide the Best Customer Experience for Customers, by ensuring all shipments are executed within the promised Service Levels.

Job Responsibilities:

a-Collect and Validate customs clearance documents (Commercial documents) from customers and process customs declaration without any errors.

b-Interact with Customer Service, Product, and Global Service Centers, Government authorities and Port Authorities if required

c-Obtain necessary endorsement from RAK customs officials and timely submission of exit entry certificate in RAK.ae Portal, Track the application until the same approved/settled by customs.

d-Actively seek and report operational process gaps / errors, with an aim to continuous improvement, using First Choice tools like PDs, PRS, Gemba, PEAs etc.

Job Requirements:

a-2-3 years' experience in logistics, warehousing & distribution operations

b-Diploma or Graduate in any discipline

c-Compliance with the intent of policies, procedures and agreements

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