

# United Arab Emirates Jobs Expertini®

**Coordinator Luggage – Atlantis The Royal Jobs In Dubai | Kerzner International**

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Company: Kerzner International

Location: dubai

Category: other-general

Coordinator Luggage – Atlantis The Royal Jobs In Dubai | Kerzner International

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Description:

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses, transfers, and adjustments. The text explains that consistent record-keeping is essential for identifying trends, managing cash flow, and preparing for tax obligations. It also notes that clear records can help resolve any disputes or discrepancies that may arise over time.

The second section focuses on the role of the accounting system in providing a clear and concise overview of the company's financial health. It describes how a well-designed system can categorize transactions, generate reports, and provide real-time insights into the organization's performance. The text highlights the benefits of automation, such as reducing manual errors and saving time, while also stressing the need for regular audits and reconciliations to ensure the accuracy of the data. It concludes by stating that a robust accounting system is a key component of any successful business strategy.

Kerzner International airport terminal and curbside operations, ensures safe and efficient flow of passengers through terminal facilities, and ensures an optimal customer experience at CLT. Performs Terminal inspections, enforces crowd control measures, and responds to incidents related to general liability. Assist in coordinating customer services efforts including stranded overnight passengers, lost and found activities, and security screening checkpoint monitoring. Responds to and participates in airport emergencies and significant incidents.

Responsibilities:

Ensures the safe and efficient flow of passengers through the terminal facilities while maintaining an optimal customer experience at CLT.

Performs daily inspections of the terminal curbsides and facilities (ticketing, baggage claim, concourses, atrium, FIS), document discrepancies and follow up on issues; enforces rules, regulations, and the application of CLT customer service standards.

Monitors passenger movement and implements crowd control measures, as necessary.

Provide exemplary customer service and relationship management when interacting with customers, travelers, tenants, and stakeholders.

Maintain awareness of current airport-related news and information such as tenant names, projected passenger numbers, security regulations, etc. to provide accurate information.

Provide brochures, literature, web links, and the like to the customers. Work with other divisions within the Aviation Department to ensure a positive experience for the customers, visitors, and tenants.

#### Requirements:

Ability to represent the airport in a professional, positive manner and provide exceptional customer service to the traveling public, tenants, co-workers and others.

Ability to recognize potential threats, and respond quickly and calmly under emergency situations.

Ability to act without direct supervision using independent judgment and discretion in emergency situations in accordance with departmental policies, procedures, rules, regulations, laws, and ordinances.

Relevant experience must include airline operations, airport operations, airport security operations, or equivalent. Customer service experienced desired

High School Graduate or Equivalent and three years related work experience

Associate's Degree and one year related work experience

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The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses, income, and any other financial activities. The document provides a detailed list of items that should be tracked, such as dates, amounts, and descriptions of each transaction. It also outlines the proper format for recording these entries, ensuring that they are clear, concise, and easy to read. The second part of the document focuses on the process of reconciling the records. It explains how to compare the recorded transactions with the actual bank statements and other financial documents to identify any discrepancies. This process is crucial for detecting errors, such as double entries or missing transactions, and for ensuring that the records are accurate and up-to-date. The document provides step-by-step instructions for performing a reconciliation, including how to identify and investigate any differences. Finally, the document discusses the importance of regular reviews and audits. It stresses that records should be reviewed periodically to ensure their accuracy and to identify any potential issues. It also mentions the role of external auditors in verifying the records and providing an independent opinion on their reliability. The document concludes by emphasizing the overall importance of maintaining accurate and complete financial records for the success of any business or organization.

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