

Cost Controller

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Company: RADISSON HOTEL GROUP

Location: dubai

Category: other-general

Able to effectively control Food and beverage Costs. Control the Food and Beverage outlets in terms of wastage, pilferage, and efficiency. Prepare variance analysis for food & beverage and communicate with relevant parties. Update and maintain receipts in the systems (FMC). Check and verify voids in the POS systems. Check and verify discounts on the POS systems. Check and verify any happy hour discounts. Check and verify all complimentary sales in POS systems. Check and verify all staff meals and staff discounts. Check and verify all Package meals. Check and verify all settlements done on the POS system. Check and cross-verify if all sales have been transferred correctly to the Property Management systems (PMS). Check and verify for any lost postings. Check the cost of sales in all F&B outlets and ensure that the costs are within budget. Check the menu pricing on the POS systems and ensure the correct prices are loaded. Check the restaurant and bar checks daily. Check the complimentary and confirm that all are approved. Daily Import of Micros Sales to Materials Control system. Tally all end-of-shift reports generated from all POS tills. Continuously study weaknesses in F&B control implemented at the Hotel and provide suggestions for improvements. Check the daily Food and beverage revenues report submitted by the income audit for the accuracy of covers and average checks. Responsible for linking the articles and Recipes in Material Control. Responsible for preparing daily Food and Beverage Reports and distributing them to management. Responsible for monthly F&B reports and distribution to management. Responsible for surprise spot checks at all F&B outlets. Prepare the daily and monthly cost report department about the cost of sales. Participate in stock-taking at the restaurants. Check and ensure that no material is issued out from the store without requisition

or approval from the respective department head. Check and ensure all menu items have a recipe. Coordinate with restaurant management and finance to sort out issues about F&B.

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