# **United Arab Emirates Jobs Expertini®**

## **Customer Center Executive (Medical Insurance) Jobs in Dubai**

## **Apply Now**

Company: Transguard Group LLC

Location: , Dubai, United Arab Emirates

Category: business-and-financial-operations

Customer Center Executive (Medical Insurance) Jobs in Dubai

### Responsibilities:

Accurately maintaining and updating customer records on the customer management system.

Ensure that records are accurately updated whenever a customer makes contact.

Achieving all targets for contact handling, turnaround times, quality, productivity, and many others as established by the management.

Being a role model for the team demonstrating outstanding personal behaviors and performance.

#### Requirements:

The job holder should understand the different aspects of the Healthcare Platform to be able to direct queries to the relevant parties where necessary

The job holder requires a good understanding of all medical policies and the claims and reimbursement process

The job holder requires a general understanding of the reasons for inclusion / exclusion of certain treatments or conditions

### **Apply Now**

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