

# United Arab Emirates Jobs Expertini®

## Customer Relationship Officer Jobs In Abu Dhabi | ADIB Careers 2022

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Company: Abu Dhabi Islamic Bank

Location: , Dubai, United Arab Emirates

Category: other-general

### Customer Relationship Officer Jobs In Abu Dhabi | ADIB Careers 2022

#### Job Responsibilities:

Handle inquiries related to deposit accounts. Opening and closing of deposit accounts, ensure proper completion of forms, observe KYC policies and CB instructions.

Sell and cross sell ADIB's products and promote ADIB's image

Achieving Monthly Budget –Provide support to CRM to prepare the comments for budget variance on achievement of branch sale of financial product targets.

Continuous Improvement –Assist CRM toRecommend work flow changes leading to process improvements to the branch manager at least once a year

#### Job Requirements:

Minimum 2 years' experience as a Customer Relations or similar roles in a banking environment

Broad knowledge of ADIB's Retail Banking financial products & services

Thorough knowledge of ADIB's Retail Credit & Operational Policies & Procedures

Good Knowledge of UAE banking practices , regulations & risks

#J-18808-Ljbffr

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