

Customer Service Executive Jobs In Dubai | Kinetic Business Solutions

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Company: Kinetic Business Solutions

Location: dubai

Category: other-general

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Please take the time to read the job description, you must meet all the criteria set out below for your application to be considered. We do check all applications and suitable candidates will be contacted within 5 working days. If you are not contacted by us within that time, please consider your application unsuccessful on this occasion

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Responsibilities

Contact customers to deliver the company's products, services, and/or promotions.

Coordinate with various departments to ensure all activities are aligned.

Accept/ reject customer claims in coordination with the sales team.

Coordinate IT-related issues with the IT Team.

Develop reporting tools to monitor pricing and catalog activities.

Test, fix, and update pricing.

Keep data up to date.

Conduct anti-fraud activities through manual checks.

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Requirement

Knowledge of anti-fraud activities.

Great attention to detail.

Excellent communication skills.

Strong proficiency in Microsoft Office Suite, particularly in Excel is required.

Applicants should be available for face-to-face interviews in the location mentioned above.

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