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Customer Service Representative Jobs In Abu Dhabi | GAC Group

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Company: GAC Group

Location: , Abu Dhabi Emirate, United Arab Emirates

Category: other-general

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About the job

GAC Abu Dhabi is seeking candidates for the position of Customer Service Representative at their Guardian Towers Office in Abu Dhabi. The key responsibility is to act as the main point of contact for effective and efficient coordination between Logistics Department personnel and the related customers' active job files and potential jobs, including but not limited to logistics products such as air & sea import & export on a door method or in segments, insurance, and warehousing.

Requirements

Operational skills – in the step-by-step processes of the operation.

Knowledge – of the fundamentals of the business.

Customer service – understanding of customer needs, maintenance of good relationships, ability to support and solve customer issues and handle complaints.

Positive attitude – towards work and the environment in general, to deliver the service requested of the company.

Communication skills – to interact effectively, within and outside GAC, using the English language.

Accountability & dependability – take personal responsibility for the quality and timeliness of work and achieving results with minimal oversight.

Teamwork & collaboration – to work cooperatively with colleagues to complete tasks and

involve others through liaising and building trust.

Customer focus – work with internal and external customers to identify their expectations and shared business objectives.

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