

# United Arab Emirates Jobs Expertini®

## Data EntryCMMSExcel Specialist

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Company: Hays

Location: Dubai

Category: other-general

Your new company Hays Facilities Management are hiring (3) CMMS/MS Excel Specialists (Computerized Maintenance Management System) for a 3-month contract in NYC. Your new role The job duties for the CMMS Specialist will include the following: - Manage the IBM Maximo CMMS system on behalf of the end client - Set up and manage Maximo reports and reviews - Control security features of the CMMS system - Provide training for CMMS users What you'll need to succeed The ideal candidate will possess the following: - Should have at least 2 years of dedicated CMMS experience (Maximo preferred) - Strong knowledge of facilities maintenance and operations - Exhibit effective communication skills across various units of the business - \*If CMMS experience is limited, candidates with very strong MS Excel will be considered!\* What you'll get in return Hourly rate between \$40-50 based on experience (3 openings- 3-month extendable contract) What you need to do now If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV, or call us now. If this job isn't quite right for you, but you are looking for a new position, please contact us for a confidential discussion on your career.

#J-18808-Ljbffr

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