

# United Arab Emirates Jobs Expertini®

## Deputy Boutique Manager - Operations Abu Dhabi - Cartier

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Company: Talent Pal

Location: dubai

Category: other-general

Reference Code: 100454 Deputy Boutique Manager Operations (Abu Dhabi) Dubai DU AE Permanent

The story of Cartier is founded on audacity and passion. For more than 170 years we have embraced a bold pioneering spirit that continues to inspire our teams across all tiers from our boutiques to our workshops and corporate offices. Our 9000 colleagues of 105 nationalities are united by a shared independent spirit and commitment to excellence striving to continuously enrich our Maisons heritage by pushing the boundaries of creativity.

**DEPUTY BOUTIQUE MANAGER OPERATIONS**

About us Since 1847 Cartier represents the reference in luxury and is the symbol of excellence due to its extraordinary knowhow powerful values and unique creativity. Animated by a pioneer spirit our Maison is recognized as a dream maker through a distinctive network all around the world. The first connection between Cartier and the Middle East and India region was established in 1912. At that time Jacques Cartier one of the grandsons of Maisons founder traveled to the region seeking artistic inspiration natural pearls and strong partnerships. This journey of Jacques Cartier inspired the Maison. Today our regional boutiques blend passion exquisite creations hospitality and generosity to create and celebrate memorable moments with our guests. Each ambassador extends Maisons legacy built by Jacques Cartier in the Middle East and India.

Do you match this profile Act as a close partner to the Boutique Director/Manager and actively participate in the success of your boutique. Your strong experience allows you to lead the operational and administrative topics enhancing the performance of the back office team. You lead by example and act as a Manager in the absence of the Boutique Manager / Director and other Deputies

What do we expect from

youBoutique operations activitiesDefine the yearly action plan for the operational activities of the boutique and oversee the execution throughout the year (back office and administration)Define innovative KPIs to optimize operationsContribute and participate to the Operations Management community representing your boutique where you collectively design the retail improvement required to elevate Cartier as a BrandAnimate the continuous improvement initiative in the boutiqueFinancial activities:Guarantee the application and reliability of all financial procedures (Petty cash management bank deposits cash collection)Act as the warrant of the accuracy of the cashdesk reportsStock management:Guarantee the application of all stock proceduresEnsure the optimal model stock at all timesEnsure efficient daily stock managementOversee all inventories (annual counts cycle counts and spot counts)Other responsibilities:Work with the Management team to think of new ways of working in your domain and in our customer journey to reduce the client waiting time improving the clientfacing time and the perception of such timeGuarantee the application of all boutique proceduresResponsible for the yearly boutique audit and the security auditPropose new ways of working filing monitoring and auditing all procedures to optimize efficiency and thoroughnessResponsible for all operations related to Ecommerce / Omni Channel / New Retail within the boutiqueAct as the warrant of the CSR strategy and application within the boutiqueOversee the boutique maintenance and daily securityTeam management & People DevelopmentLead a diverse team of BOH executive managed by a BOH Team Leader and manage a team of Boutique AssistantsParticipate in the recruitment of the administrative boutique team members and ensure an efficient integration induction and probationCreate a pipeline of internal and external talentsTranslate communicate and motivate the administrative boutique team around the strategy and vision of the MaisonEvaluate individual performance and identify members with high potential ensuring a singular and adapted development plan is curated and communicatedResponsible for the respect of all brand and Maison policies procedures and guidelinesAct as a resourceful Manager in finding solutions and seeking new ways to engage the administrative team in the New RetailResponsible for creating a Boutique schedule based on commercial needs and consolidating and communicating all departments as provided by all other DeputiesLead by example contributing to all boutique shifts including morning evening or weekend shiftsAct as an inclusive leader to ensure every team member is respected and has a voiceBoutique SingularityParticipate in the definition of the boutique strategy and vision hand in hand with the Boutique Director/ManagerGuarantee the implementation of the boutique action plans

realizing regular monitoringAct as a resourceful Manager in finding new concepts animations and activations to anchor the boutique as a retail referenceUnderstand and anticipate future trends in the luxury industrySkillsEntrepreneurial mindset with strong proactivity and creativity Excellent analytical skills and understanding of retail productivity levers Strong leadership and managerial skills to organize animate and grow a large team with genuine values of inclusivity and trustResultsorientedAbility to take initiativesThis job has been sourced from an external job board.More jobs on #J-18808-Ljbffr

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