

Early Years/IB PYP Librarian

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Company: Seek Teachers

Location: Dubai

Category: healthcare-practitioners-and-technical

Description

Early Years Librarian in Dubai My client is a leading IB Curriculum school located in Dubai and is looking for an experienced Early Years Librarian. The Early Years librarian is responsible to set up and oversee the Early Years Library in line with the IB PYP programme and KHDA requirements. **Main Duties**

Responsible for providing library and research services (i.e. maintenance, budget planning, inventory etc.)

Provide effective access to the library collections and resources

Train teachers in the uses of new library information technologies and their applications to instructional activities

Teach students to use a library with growing independence, helping them learn to locate, select and use resources for informational and recreational needs and providing skills for life-long learning

Provide guidance for parents as they share reading, listening and viewing experiences with their children and help them use electronic information sources

Promote reading enjoyment and an appreciation of literature

The school has excellent facilities and so you need to be an experienced PYP librarian that knows how to catalogue and prepare the library to be a focal point in the school to aid

teaching and learning. You will also be required to work closely with Head of Department and teachers to ensure your library has an engaging learning environment for students. **Salary**

Package

A very competitive salary TAX FREE

FREE housing which is furnished and very close to the school

FREE medical insurance given

FREE visa cover

FREE annual flights

Gratuity Bonus

IB CPD is provided

FREE tuition for children also (based on students passing the entry exam)

A 2 year contract which is renewable

Requirements to Apply

Bachelors Degree in Library Science or related degree

Ideally 2+ years experience being a PYP librarian

Proficiency in English and excellent communication skills

Proficient knowledge of library policies, methods, ethics and professional standards

Ability to work in a multi-culture environment and high level competencies

in IT and electronic resources and devices

Organization and structure of the library systems for cataloguing,

acquisitions, and searching online bibliographical utilities

Minimum of 2 years of librarian experience

Previous international experience highly valued

Additional Requirements

Creative thinker, devising new ways of research and information gathering services

Ability to build trust, drive execution, foster innovation, and focus on academic library structure

Innovative, motivated, resourceful, flexible, self-starter

Able to inspire others and passionate about being part of the start-up team

Organized, efficient and clear in thought

Approachable and calm with a good sense of humor

Proficiency in a second language such as French, German and/or Arabic preferred

If you are qualified candidate, please send your cv to ash@SeekTeachers.com or call me

on **UAE Office** : +971 72 212 6000 **UAE Mobile** +971 50 70 7300 **UK Office** +44 203 455

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Minimum Application Requirements

Qualification: Minimum Qualification Requirement: M.Ed, B.Ed or a relevant Bachelor's

Degree with a Teaching Qualification Experience: 2 Years Type of Staff: Male or Female can

apply to this job Must be western trained (USA, Canada, UK, Scotland, Ireland, Australia, New

Zealand & South Africa) Must be a native speaker of English Newly Qualified Teachers are

NOT considered Prefer candidates with international experience Open University

qualification(s) are NOT accepted Experienced teachers with no qualification are NOT accepted

Additional: **Experience of the IB curriculum

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