

Emirates Careers | Crew Planning Officer Jobs in Dubai

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1- Crew Planning Officer

Job: Full Time

Location: Dubai, UAE

Role Purpose:

To fully assist the Crew Planning Controller in all aspects and complexities of the Resource and Roster planning functions for both Flight and Cabin Crew. The jobholder must ensure that all flights are crewed in strict accordance with Company and GCAA regulations and that crew rosters are published accurately and in a timely manner on a monthly basis.

Job Responsibilities:

a-Keep records of all relevant activities and provide data and information, including production of various management reports. Plan flying and non-flying activities for crew in the system.

This requires high attention to detail and interaction with various departments.

b-Generate and communicate to stakeholders monthly crew training course plans ensuring the most cost effective solution and that operational needs are met for the fiscal year.

c-Manage leave for EK crew using the LASS system whilst ensuring there is flexibility in the crew numbers for short notice operating plan changes.

Job Requirements:

a-Experience within an operational environment, preferably airline operations#J-18808-Ljbfrr

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