

Exams Operations Resourcing Officer Jobs in Dubai | British Council

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Company: British Council

Location: , Dubai, United Arab Emirates

Category: other-general

1- Exams Operations Resourcing Officer

Job: Full Time

Location: Dubai, UAE

Job Responsibilities:

Implements short term and long-term Resourcing Strategy (i.e. for staff and partners involved in delivery of exams products and services)

Working with local HR for compliance with recruitment and induction of Venue staff

Advises on Performance Standards, Engagement Strategy and succession plan to maintain productivity and quality standards.

Acts as 'help desk' to venue staff and customers / candidates

Job Requirements:

Relevant degree, University Degree or Equivalent

Fluent written and spoken English (B2 level)

Experience working in a busy operational environment delivering high levels of customer service

Ability to ensure compliance, risk and security standards are monitored and maintained

#J-18808-Ljbffr

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