

Facilities Manager - Wood PLC

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Company: Talent Pal

Location: united arab emirates

Category: other-general

Wood is currently looking for a Facilities Manager to join our team in the UAE. This role is responsible for the development and management of facilities management services across all commercial properties of Wood within the region. Supports the most complex of managed real estate through the operation of a business or service line building complexity and type of services managed (i.e. leave management arrangements hard and soft services fullservice delivery outsourced provider management project activity).Manages coordinates and liaises those facility hard services not provided by the building owner / landlord including but not limited to: parking security cleaning landscaping building systems & equipment maintenance services fire life safety waste management emergency response roof pest control. Manage coordinate and liaise facility soft services to include but not limited to: office supplies reception services kitchen/canteen equipment and supplies and employee requests. Management of office space requirements to interface negotiate and build relations with contracts and functions to ensure delivery of office space/working environment requirements. Management of office space requirements to interface negotiate and build relations with contracts and functions to ensure delivery of office space/working environment requirements. Project implementation including fitout decommissioning and furniture and fixture programs.Control requisitions/purchase orders for materials and FM services within the limits of DOA. Management of KPIs and SLAs for those FM services both internal and through outsourced providers to the specific site managed.Ensure all work is carried out in accordance with the company policies and procedures regarding commercial facility legislation (varies per country). Development and management of site refurbishment

programs building maintenance projects / capital plans in accordance with Wood objectives. Management of FM operating and capital budgets. Ensuring compliance with budgetary constraints. Responsible for management of lease terms on maintenance and repairs to a commercial site. Support and deliver on Group Carbon strategy by collating information on utility and waste usage to feed into the Sustainability team. Deliver and support Group HSE objectives with a view to ensuring Health and Safety obligations are met. Bachelors degree in Facilities Construction Management Business or related field equivalent 5 years of experience in Facilities Management role preferably in the Middle East Corporate Real Estate Network Membership is an advantage Ability to recommend interpret and/or apply company policies and procedures. Gives attention to detail and follows instructions. Understand the history strategy organizational authority and interdependence of job duties products systems and services of the company. Conflict management skills. Ability to apply and drive safety construction repair and maintenance expertise to ensure compliance Ability to develop rapport trust and open communication that enhances the growth and job performance of direct reports. Works cooperatively and collaboratively within a group. Ability to facilitate group involvement when conducting meetings. Develops and maintains positive relationships with internal and external parties. Excellent verbal and written communication skills. Ability to stay organized and multitask in a professional and efficient manner. Ability to build employ labor and construct facilities to the desired goal within budget. Successfully manages the work effort of outside resources within the desired timeline and budget. Wood is a global leader in consulting and engineering helping to unlock solutions to critical challenges in energy and materials markets. We provide consulting projects and operations solutions in 60 countries employing around 35000 people. confidential Diversity Statement We are an equal opportunity employer that recognises the value of a diverse workforce. All suitably qualified applicants will receive consideration for employment on the basis of objective criteria and without regard to the following (which is a nonexhaustive list): race colour age religion gender national origin disability sexual orientation gender identity protected veteran status or other characteristics in accordance with the relevant governing laws. This job has been sourced from an external job board. More jobs on #J-18808-Ljbffr

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