

United Arab Emirates Jobs Expertini®

FB Associate

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Company: The First Group Dubai

Location: dubai

Category: other-general

Responsible for doing all preparations before and during the service like preparing tables and polish cutlery. Keeping track of the stock and supplies in the restaurant and communicating where there might be a shortage like linen, glasswork etc. Have an extensive knowledge of the menus and other F&B outlets. Serving in either conference rooms or other F&B outlets if required. Taking orders from the guests, explaining menu and advising the guest on their decision making. Liaising with management for advice if required. Communicating with the kitchen about the orders and being very clear about special wishes of guests. Consistently upselling of food and beverages and making guests aware of the promotions. To be aware about the items availabilities. If necessary preparing orders like drinks and preparing snacks and breads. Serving at parties and reception if required. Dealing with the payments and doing closure paperwork if required. Serving the guests with all F&B requirements during their stay in an attentive and efficient way. Taking reservations, in co-oration with the supervisor and hostess/host if necessary because of special requests of the guest. Responsible for cleaning tasks during and after service. Making sure that all the guest areas look immaculate. Attending departmental meetings if required. Taking feedback from the guests and notifying management about it. Sharing ideas for improvement. Know the software in the F&B outlets to be able to put in the orders. Ensuring the guests receive what they ordered, guest satisfaction is key at all times. Desired Skill & Expertise: A minimum of 2+ years experience is essential. Preferably experienced in high volume F&B operations. Maintains great customer service to all guests. Planning and organising tasks, people and supplies. Excellent interpersonal and communication skills.

Quantified experience in food safety and hygiene.

#J-18808-Ljbffr

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