

Female Banquet Manager for an Industrial Catering Company

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Company: Apt Resources | Recruitment Specialists

Location: Dubai

Category: healthcare-practitioners-and-technical

Our client, a leading industrial catering company, is seeking a professional and experienced Female Banquet Manager to join their team. As the Banquet Manager, you will be responsible for planning and executing banquet events according to the company's high standards.

Responsibilities:

Coordinate with clients to understand their event requirements and ensure all details are communicated accurately to the kitchen and service staff

Create banquet event proposals, including menu suggestions, timelines, and pricing

Manage banquets from start to finish, ensuring smooth operations and guest satisfaction

Supervise and train banquet staff, ensuring they are knowledgeable about the menu, service standards, and event details

Oversee set-up and breakdown of banquet spaces, ensuring the venue is clean and organized

Collaborate with the culinary team to create custom menus and special requests for clients

Conduct regular meetings with the kitchen and service staff to review upcoming events and address any concerns or questions

Ensure compliance with health, safety, and sanitation standards

Handle guest complaints and resolve issues in a timely and professional manner

Requirements:

Previous experience as a Banquet Manager in an industrial catering company or similar environment

Excellent organizational and time management skills

Strong leadership abilities and the ability to motivate and train staff

Knowledge of food and beverage operations and industry trends

Excellent communication and customer service skills

Ability to work well under pressure and handle multiple events simultaneously

Flexibility to work evenings, weekends, and holidays as required for banquet events

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Benefits

TBD

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