

Finance Associate Jobs In Dubai UAE 2023 | Nathan & Nathan

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Finance Associate Jobs In Dubai UAE 2023 | Nathan & Nathan

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Description:

We are looking for a detail-oriented finance associate to assist our finance manager with day-to-day financial procedures. You will be managing account records, revising and updating financial reports, and preparing financial data for audits reviews, and taxation/.

Responsibilities:

Assisting with the preparation of operating budgets, financial statements, and reports.

Processing requisition and other business forms, checking account balances, and approving purchases.

Advising other departments on best practices related to fiscal procedures.

Managing account records, issuing invoices, and handling payments.

Requirements:

Bachelor's degree in finance, accounting, or in a related field.

At least 2 years experience working as a finance associate.

Proficiency in integrated financial management software, such as FreshBooks and NetSuite.

Extensive knowledge of accounting standards, fiscal procedures, and applicable tax codes.

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