

**Fleet Maintenance Manager | Hertz | Automotive | Al-Futtaim Automotive – الفطيم للسيارات**  
Dubai

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Company: Al-Futtaim Automotive - الفطيم للسيارات

Location: dubai

Category: other-general

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Al-Futtaim Automotive part of Al-Futtaim, provides transportation solutions and services people want and deserve.

Position is responsible for developing and implementing comprehensive maintenance programs, strategies, and policies to maximize the reliability, safety, and cost-effectiveness of the fleet. The Fleet Maintenance Manager is responsible for sustaining a reliable, compliant, and cost-effective vehicle fleet, contributing directly to the organization's overall success and operational excellence.

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What you will do:

To monitor PVPM Maintenance Spend regularly and publish reports reference to Budget vs Actual

To monitor and control vehicle down time of the fleet within the maintenance cycle ensuring this is kept to a minimum reducing the cost of replacement vehicles.

Negotiations with Insurance Company and Accident Repair Claim Management.

Monitoring Fleet health by monitoring timely execution of Preventive Maintenance Service.

Stake holder (Repair Facilities) capacity, Competency and performance assessments against set SLA's and Business Requirements.

To work as an escalation, point for internal and external stakeholders for any matters concerning vehicle maintenance and repairs.

To provide support and guidance to the Maintenance Controllers regarding all jobs pertaining to the Maintenance and individual development to enhance the productivity of the departments.

To formulate and update Vehicle Model SMR Budgets for Quotes/Tender purposes

To provide/obtain vehicle repair approvals as per Approval Matrix outlined in SOP

Prepare No Claim Letters and other administrative documents pertaining to vehicle repairs for Management review and signatures

Review Maintenance spend trends and explore opportunities to negotiate cost structures with vendors and suppliers to positively influence the bottom line.

Establish and manage preventive maintenance programs to minimize downtime and extend the life of vehicles. Implement routine inspections and ensure compliance with regulatory standards and industry best practices.

Manage budgetary considerations, control costs, and allocate resources effectively.

Evaluate and select suppliers for parts, equipment, and services, negotiating favorable agreements to optimize operational efficiency.

Required Skills to be successful:

Minimum 5 years' experience in car service, car rental or accident workshop industry. With equivalent number of years of relevant work experience in fleet maintenance, automotive repair, or a related field. Previous experience in a leadership or managerial role, demonstrating the ability to lead and manage a team of maintenance technicians.

Strong technical knowledge of vehicle systems, diagnostics, and maintenance procedures.

Familiarity with a variety of vehicle types, including trucks, cars, and specialized fleet vehicles.

Budget Management: Experience in budget management, cost control, and resource allocation.

Regulatory Compliance: Understanding of and experience with regulatory requirements related to vehicle maintenance and safety standards.

Job-Specific/Technical Skills required to complete the tasks: Analytical Skills, Negotiation Skills, Planning and Organisation Skills, Customer Relations skills, Problem-Solving skills, Decision Making Skills, Interpersonal Skills and Team Building skills

Proficiency in using fleet management software, maintenance tracking systems, and other relevant technologies.

Ability to analyse data, generate reports, and use key performance indicators to make

informed decisions.

Willingness to stay updated on industry trends, emerging technologies, and best practices in fleet maintenance.

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