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Front Office Executive Jobs In Dubai 2023 | Bay Avenue Tours

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Company: Bay Avenue Tours

Location: dubai

Category: other-general

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Description

Ensuring that all customer-related tasks are handled accurately and on time to improve guests' experience. Handling customer complaints and special requests. Scheduling staff shifts and managing other HR-related tasks. Maintaining an orderly appearance throughout the reception area.

Qualifications Bachelor's degree (Any)

2+ years' similar experience

Excellent communication skills#J-18808-Ljbfrr

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