

# United Arab Emirates Jobs Expertini®

## Front Office Supervisor Jobs in Dubai | APARTHOTEL ADAGIO

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Company: APARTHOTEL ADAGIO

Location: dubai

Category: other-general

1- Front Office Supervisor

Job: Full Time

Location: Dubai, UAE

Job Responsibilities:

Cover Front Office Supervisor Tasks: provide a first response in case of guest issues, liaising with the Assistant Front Office Manager and with the HODs (Front Office, Housekeeping, F&B, Security, Engineering), update the Front Office Supervisor log and be part of the first response emergency team.

Ensure that there is compliance to all work legislation in the departments.

Pay special attention to proper upkeep of the hotel, especially of the front desk, hallways, the lobby and the Parking lot and rooms.

Develop a spirit of conquest, service and creativity in the team.

#J-18808-Ljbffr

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