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Description:

At Hilton Dubai Palm Jumeirah, a Front Office Supervisor assists in management of daily Front Office operations and works with customers and Guests to demonstrate capabilities required in the hotel management sector.

Job Responsibilities:Supervise the efficient operations of reception including check in/out procedures

Support team members in handling guest requests and enquires to ensure a positive outcome is achieved

Ensure that both the Front Office Manager and Reception Supervisors are kept fully aware of any relevant feedback from Guests and/or other departments

Demonstrate a high level of customer service at all timesJob Requirements:Previous experience in a customer-focused industry

Desire to progress within the Hospitality industry

Positive attitude and good communication skills

Commitment to delivering a high level of customer service#J-18808-Ljbffr

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