

Head of Building Consultancy

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Company: Quanterra Group

Location: Abu Dhabi

Category: other-general

On behalf of our client one of the largest estate management firm's in the UAE, we are looking for a Head of Building Consultancy to lead the Valuation & Advisory division.

Job Purpose

The role is to manage and operate the Building Consultancy department. They are the focal point of contact for all client interaction and ensure all contractual requirements and obligations are met. The Head of Department will be required to build and develop effective relationships with respective

Clients and oversee the delivery all ongoing and upcoming instruction for both Project Management Consultancy and Building Surveying skill lines.

The Head of shall set realistic objectives which are aligned towards achieving the department goals. They will be responsible for monitoring and measuring the progress of these department making adjustments when or if necessary.

The Head of Building Consultancy shall be responsible for developing a business plan that identifies and addresses both immediate and future needs.

Roles, Responsibilities, Duties:

Leadership & Management

- o Provide strategic direction and leadership to the building consultancy team.
- o Manage and mentor a team of building surveyors, ensuring their professional development.
- o Coordinate and allocate resources to projects effectively.
- o Foster a positive and collaborative work environment.

Project Management

- o Oversee and manage multiple building consultancy projects concurrently.
- o Develop project plans, timelines, and budgets in consultation with clients and stakeholders.
- o Monitor project progress, identify potential risks, and implement appropriate mitigation measures.
- o Ensure projects are delivered within agreed-upon timeframes and budgets.

Client Management

- o Develop and maintain strong relationships with clients, understanding their needs and objectives.
- o Act as the main point of contact for key client accounts, ensuring excellent client satisfaction.
- o Provide expert advice and guidance to clients on building surveying matters.
- o Identify opportunities for business development and foster new client relationships.

Technical Expertise

- o Conduct detailed building surveys, inspections, and condition assessments.
- o Prepare and deliver comprehensive reports on building defects, maintenance, and renovation requirements.
- o Provide expert advice on building regulations, compliance, and statutory requirements.
- o Advise clients on building design, specifications, and construction methods.

Compliance and Regulations

- o Stay updated with current building regulations, legislation, and industry best practices.
- o Ensure projects adhere to relevant health and safety regulations and standards.
- o Identify potential legal and compliance risks and provide appropriate recommendations.
- o Liaise with regulatory authorities and stakeholders to ensure compliance.

Business Development

- o Identify and pursue business development opportunities to expand the client base.
- o Participate in networking events, industry conferences, and professional organizations.
- o Collaborate with the marketing team to develop marketing strategies and promotional materials.
- o Stay abreast of market trends and competitors to inform business strategies.

Quality Assurance

- o Ensure that all building surveying services meet high-quality standards and client expectations.
- o Implement and maintain quality assurance processes and procedures.

- o Conduct regular reviews and audits to assess the performance and effectiveness of the team.
- o Continuously seek opportunities for process improvement and operational efficiency.

Qualification:

BSc, BEng or equivalent degree (ideally in a Real Estate, Engineering or Construction field)

Chartered Building Surveyor (MRICS)

Additional Post Graduate qualifications PGDip, MSc, MBA (desirable)

Experience and Skills:

A minimum of 10 years of experience in Building Surveying and project management in a real estate-related field;

A minimum of five years in the UAE or GCC.

Experience with managing a diverse team of engineers and surveyors across multiple projects and Clients.

Experience in risk management, continual improvement, and performance management

Experience of working at a Senior Management level with business accountability

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