

Health & Safety Officer

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Company: Amazon Dubai

Location: Dubai

Category: other-general

The job posting is outdated and position may be filled

Responsibilities:

- Lead implementation of site specific WHS standards and guidelines.
- Attending to incidents and occupational injury cases on site.
- Assisting Ops team in Gensuite follow up sheet and CAPA creation. Audit record-keeping practices and ensure Gensuite entries to be aligned with global WHS standards and local regulations.
- Participate in site management safety walk, provide insight into unsafe acts and conditions to management.
- Daily Action Tracking System monitoring, closeout and support.
- Lead site risk assessments for current and new activities.
- Complete daily Trailer Dock Release (TDR) inspections and communications.
- Promote safe culture among employees by providing daily WHS content to shift briefing/standup meeting.
- Perform frequent site safety audits to identify all non-compliance equipment and/or processes at the site. Work with Operations team to implement solutions to eliminate exposure to these risks and prevent injury.
- Guide and assist area managers on incident investigations, Gensuite write up and communication of lesson learned.
- Managing preparation and completion of emergency drills, medi-evac drills and preparing drill records.
- Provide daily update to Country WHS Manager on objectives progress, incidents, AO's, ATS, network actions, etc).
- Excellent with computers and data analysis
- Provide support to site specific requests, unplanned events and activities.
- Heat Index establishment, monitoring and support.
- Preparing risk assessments and emergency response plans.
- Daily Permit to Work review and sign off, working with the operational and facilities team.
- Preparation of WHS committee meeting agenda, MOM write up, ATS creation.
- Conduct daily and weekly WHS audits, such as GEMBA walks, area audits, vehicle and driver inspections etc.
- Ensure the PPE inventory at

site and coordinate with procurement for order placement. • Lead implementation of site WHS objective and programs. • Lead on WHS related procurement and follow up on site. • Ensure basic fire fighting training and first aid training completion. • Establish site WHS training matrix.

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