

Hotel Manager Jobs In Dubai | AL MANAJ Group LLC

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Company: AL MANAJ Group LLC

Location: dubai

Category: other-general

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Description

Overseeing personnel, including receptionists, kitchen staff, and office employees.

Monitoring employee performance and conducting regular evaluations to help improve customer service.

Collecting payments and maintaining records of budgets, funds, and expenses.

Welcoming and registering guests once they arrive.

Resolving issues regarding hotel services, amenities, and policies.

Organizing activities and assigning responsibilities to employees to ensure productivity.

Creating and applying a marketing strategy to promote the hotel's services and amenities.

Coordinating with external parties, including suppliers, travel agencies, and conference planners.

Evaluating hotel performance and ensuring compliance with health and safety rules.

Requirements

Bachelor's degree in hospitality, business administration, or a relevant field.

A minimum of 3 years experience in hotel management or a similar role.

Strong understanding of hotel management best practices and data entry software.

Outstanding interpersonal communication and customer service skills.

Exceptional leadership abilities with great attention to detail.

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