

United Arab Emirates Jobs Expertini®

Housekeeping Manager

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Company: ISMMART Industries

Location: Ras Al Khaimah

Category: other-general

The Role

We are seeking a highly organized and experienced Housekeeping Manager to oversee and manage the housekeeping operations of our facility. The ideal candidate will be responsible for ensuring a clean, sanitary, and comfortable environment for both guests and staff. Job Responsibilities:

- Supervise and lead the housekeeping team, providing guidance, training, and support.
- Foster a positive and productive work environment, promoting teamwork and excellence.
- Conduct regular performance evaluations and address any issues or concerns promptly.
- Develop and implement efficient cleaning schedules for all areas of the facility.
- Ensure that cleaning procedures and standards are consistently met.
- Monitor inventory levels of cleaning supplies and equipment, and coordinate timely replenishment.
- Conduct regular inspections to ensure cleanliness and hygiene standards are maintained.
- Address and resolve customer or staff complaints related to housekeeping services.
- Implement corrective actions as needed to improve performance and service quality.
- Provide ongoing training to housekeeping staff on proper cleaning techniques and safety protocols.
- Stay informed about industry best practices and incorporate new methods or technologies as appropriate.
- Assist in the development of the housekeeping budget.
- Monitor expenses, control costs, and identify opportunities for cost savings without compromising service quality.
- Collaborate with other departments to ensure seamless coordination of housekeeping activities.
- Communicate effectively with front desk staff to prioritize room cleaning and turnover.
- Ensure compliance with health and safety regulations and industry standards.
- Implement and enforce proper procedures for

handling cleaning chemicals and equipment.

Requirements

- Proven experience as a Housekeeping Manager or in a similar role.
- Strong leadership and team management skills.
- Excellent organizational and time-management abilities.
- Knowledge of cleaning techniques, procedures, and equipment.
- Familiarity with health and safety regulations.
- Effective communication and interpersonal skills.
- Problem-solving and decision-making capabilities.
- Flexibility to work weekends, holidays, and evenings as needed.
- Bachelor's degree in Hospitality Management, Business Administration, or a related field is a plus.

About the company

ISMART Group of Industries (Pvt) Ltd is an emerging trading house. It is a group of 6 companies registered under SECP (Security and Exchange Commission of Pakistan) to ensure quality and customer satisfaction, working across the globe. The organization has been associated in the field of imports/exports, estates & builders, hospitality, and transportation.

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