

HR Executive Jobs in Dubai | Landmark Group Careers

[Apply Now](#)

Company: Landmark Group

Location: dubai

Category: other-general

Responsibilities

Manage the human resources information system – Oracle HRMS effectively and ensure that correct and complete information is entered and stored in the system for MAX UAE Territory employees.

Maintain attendance and absence / leaves for MAX UAE employees in TAMS as well as Oracle HRMS.

Advice and coordinate with payroll team regarding MAX UAE Territory payroll confirmations and deductions on a monthly basis.

Coordinate with finance department for employee's settling allowance, joining advance, rental assistance and any other payments.

Ensure safekeeping of employees personal files of MAX UAE Territory.

Requirements:

Bachelor's degree in human resources.

Minimum 5 years of relevant experience in human resources.

Additional training/certification in Payroll Management – may be advantageous.

Labor Relations certification – may be advantageous.

Experience as a Skills Development Facilitator – may be advantageous.

#J-18808-Ljbffr

[Apply Now](#)

Cross References and Citations:

1. [HR Executive Jobs in Dubai | Landmark Group Careers Accountantjobs Jobs dubai Accountantjobs ↗](#)
2. [HR Executive Jobs in Dubai | Landmark Group Careers Doctorjobsnearme Jobs dubai Doctorjobsnearme ↗](#)
3. [HR Executive Jobs in Dubai | Landmark Group Careers GhanajobsJobs dubai Ghanajobs↗](#)
4. [HR Executive Jobs in Dubai | Landmark Group Careers Automationjobs Jobs dubai Automationjobs ↗](#)
5. [HR Executive Jobs in Dubai | Landmark Group Careers Lisbonjobs Jobs dubai Lisbonjobs ↗](#)
6. [HR Executive Jobs in Dubai | Landmark Group Careers Highestpayingjobs Jobs dubai Highestpayingjobs ↗](#)
7. [HR Executive Jobs in Dubai | Landmark Group Careers PerujobsJobs dubai Perujobs↗](#)
8. [HR Executive Jobs in Dubai | Landmark Group Careers Searchlondonjobs Jobs dubai Searchlondonjobs ↗](#)
9. [HR Executive Jobs in Dubai | Landmark Group Careers Nightshiftjobs Jobs dubai Nightshiftjobs ↗](#)
10. [HR Executive Jobs in Dubai | Landmark Group Careers MontrealjobsJobs dubai Montrealjobs↗](#)
11. [HR Executive Jobs in Dubai | Landmark Group Careers Clerkjobs Jobs dubai Clerkjobs ↗](#)
12. [HR Executive Jobs in Dubai | Landmark Group Careers Seouljobs Jobs dubai Seouljobs ↗](#)

13. HR Executive Jobs in Dubai | Landmark Group Careers [Androidjobs Jobs dubai Androidjobs ↗](#)
14. HR Executive Jobs in Dubai | Landmark Group Careers [Abudhabijobsearch Jobs dubai Abudhabijobsearch ↗](#)
15. HR Executive Jobs in Dubai | Landmark Group Careers [KenyajobsJobs dubai Kenyajobs ↗](#)
16. HR Executive Jobs in Dubai | Landmark Group Careers [TeachingeducationJobs dubai Teachingeducation ↗](#)
17. HR Executive Jobs in Dubai | Landmark Group Careers [Newsmediajobs Jobs dubai Newsmediajobs ↗](#)
18. HR Executive Jobs in Dubai | Landmark Group Careers [Spainjobs Jobs dubai Spainjobs ↗](#)
19. Hr executive jobs in dubai | landmark group careers [Jobs Dubai ↗](#)
20. AMP Version of Hr executive jobs in dubai | landmark group careers [↗](#)
21. Hr executive jobs in dubai | landmark group careers [Dubai Jobs ↗](#)
22. Hr executive jobs in dubai | landmark group careers [Jobs Dubai ↗](#)
23. Hr executive jobs in dubai | landmark group careers [Job Search ↗](#)
24. Hr executive jobs in dubai | landmark group careers [Search ↗](#)
25. Hr executive jobs in dubai | landmark group careers [Find Jobs ↗](#)

Source: <https://ae.expertini.com/jobs/job/hr-executive-jobs-in-dubai-landmark-group-career-dubai-landmark-group-1968-29433/>

Generated on: 2024-05-03 by [Expertini.Com](#)