

United Arab Emirates Jobs Expertini®

HR Manager

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Company: Michael Page

Location: United Arab Emirates

Category: other-general

The Role

As the HR Manager you will be responsible for a wide scope of operational HR as well as working closely with the board on strategic elements of organisational design and HR Structuring. Client Details The client is a SME Business with a total of 25 employees in Dubai and global operations in London and new york this role will include assisting in setting up a hr function from scratch and working closely with key stakeholders to do so. Description The Key responsibilities will have/be

- Setting up the HR framework/ function from scratch and ensuring policies and procedures are up to date and align with the uae labour law.
- Managing a team of administrators and working closely with the board and key stakeholders on strategic elements of HR.
- Managing different time zones and being flexible to work US Hours when needed to manage various clients and stakeholders
- Grievance issues, performance management, compliance and day to day HR Operation
- Develop and implement HR strategies and initiatives aligned with the overall business strategy
- Analyse HR metrics and trends to inform decision-making and drive continuous improvement
- Stay updated on industry trends and best practices in HR management.
- Build HR Framework with in the organisation and develop and implement HR strategies and initiatives aligned with the overall business strategy.

Job Offer A Competitive salary package + high level of flexibility and hybrid working

Requirements

The Successful candidate will have/be

- HR Manager experience with a proven track

record of building a function from scratch • Highly strategic as well as operationally strong across all areas of HR • Managerial experience • Bachelor's degree in Human Resources, Business Administration, or related field (Master's degree preferred). • Strong knowledge of employment laws and regulations • Excellent communication and interpersonal skills • Ability to build relationships and influence stakeholders at all levels of the organisation • Strong a and problem-solving skills • Proven leadership and team management abilities.

About the company

Michael Page is one of the world's leading professional recruitment consultancies, specializing in the placement of candidates in permanent, contract, temporary and interim positions with clients around the world. The Group has operations in the UK, Continental Europe, Asia-Pacific and the Americas. In the Middle East we focus on the areas of: Finance & Accounting Banking & Financial Services Procurement Property & Construction Engineering & Supply Chain Oil & Gas Technical and Engineering Human Resources Sales Marketing Technology Secretarial Executive Search Legal The Group operates through 161 offices in 33 countries and employs over 5,000 employees worldwide.

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