

HR Officer Pension - UAE National

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Company: Michael Page International (UAE)

Location: , , United Arab Emirates

Category: office-and-administrative-support

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Minimum 1 year of experience in employee related key HR functions. Grow into a critical HR related role in a leading UAE organisation. About Our Client A real estate management organisation operating in the United Arab Emirates.

Job Description Collaborate with various teams to ensure accurate and efficient employee relations processes. Conduct and oversee HR-related calculations, such as end-of-service benefits, pension contributions, and other relevant calculations. Assist with various HR-related administrative tasks as needed. Collaborate with senior HR team members to support broader HR objectives. The Successful Applicant Bachelor's degree in human resources or accounting is preferred. At least 1 year of experience within a similar HR function, such as employee relations. Data-driven or numbers oriented, proficient in running HR related calculations such as pension and end-of-service benefits. Knowledge of HR policies and procedures is a plus.

What's on Offer An opportunity to be a part of a five-year growth strategy while growing into critical HR roles moving forward. AED45,000 - AED55,000 per month (AED540,000 - AED660,000 per year) AED55,000 - AED65,000 per month (AED660,000 - AED780,000 per year)

1 Showing items 1 to 3 of 9 2 3 Michael Page International (UAE) Limited, Registration No. 0207 a DIFC registered company. Al Fattan Currency House Tower -1. Dubai International Financial Centre (DIFC)., Office No. 202, Dubai, #J-18808-Ljbffr

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