

United Arab Emirates Jobs Expertini®

HR Specialist

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Company: TASC Outsourcing

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

Job Description :

Our client is a leading Company in **Consulting Industry** They are now looking **HR a Specialist** to join them.

Roles & Responsibilities:

Managing all HR procedures

Identifying company's hiring needs and managing the recruitment process

Conducting monthly payroll reviews, statistics and reports

Providing information to employees regarding benefits, insurance and retirement plan

Managing all employee data in HRIS

Preference:

Knowledge about UAE Labor Law.

Strong knowledge of UAE Labor laws and regulations is necessary to ensure that the organization is compliant with legal requirements

Excellent communication, interpersonal, and negotiating skills to manage employee concerns and address issues effectively.

Qualifications:

A bachelor's degree in Business Administration or a related field is required for the position of HR specialist

Minimum 6-8 years of experience in relevant field

UAE experience is mandatory

Benefits:

Medical Insurance

Visa

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