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Immigration Consultant Jobs In Dubai UAE 2023 | Jetex

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Description:

We are looking for a skilled and knowledgeable Immigration Consultant to join our team in Dubai. The Consultant will be responsible for providing guidance, advice, and assistance to clients seeking to immigrate to various countries. The Consultant should be familiar with the immigration laws and policies of different countries.

Responsibilities: Keeping up-to-date with alterations to immigration laws.

Meeting with prospective and extant clients to gauge which services they require.

Providing clients with all pertinent documentation.

Assisting clients with the completion of paperwork, and ensuring that this is submitted on time.

Verifying the authenticity of paperwork and supporting documents.

Ensuring that pets undergo medical checkups, and then making appropriate accommodations to ensure that they are transported in a safe and legal manner.

Helping clients to find appropriate shipping solutions.

Preparing and providing invoices for your services. Requirements: Minimum high school diploma or equivalent.

Degree in law, international relations, or similar is preferred.

Experience as an immigration consultant, preferably with expertise in relocating individuals to more than one country.

Advanced knowledge of animal relocation procedures.

Top-notch research, fact-checking, and writing abilities.

Outstanding verbal communication.

Capacity to support worried clients.

Strict observance of all applicable deadlines.

Solution-oriented approach to fulfilling duties.#J-18808-Ljbffr

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