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We are looking for a highly capable tax auditor to perform tax audits on our financial records. You will be determining whether our business's tax management procedures comply with regulations, performing tax calculations, and compiling a tax audit report for our financial managers to act upon.

Responsibilities:

Traveling to clients to examine and analyze tax documents and financial records.

Analyzing accounting systems and developing audit plans.

Determining taxable income, applicable tax deductions, and nontaxable expenses.

Applying federal, state, and city tax laws and regulations to auditing procedures.

Evaluating tax refunds, collecting delinquent taxes, and filing tax returns.

Compiling and presenting detailed tax audit reports to financial managers.

Requirements:

Bachelor's degree in accounting, with a specialization in internal auditing.

Certified Internal Auditor (CIA) or an equivalent thereof preferred.

At least 2 years experience as a tax auditor.

Proficiency in tax auditing software, such as BNA Corporate Tax Audit Analyzer and KDK

Spectrum.

In-depth knowledge of all applicable tax laws and regulations.

Exceptional analytical, mathematical, and problem-solving skills.

Superb organizational and time-management skills.

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