

United Arab Emirates Jobs Expertini®

Inspection Supervisor

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Company: AmSpec Group

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

Job Summary

We are seeking a highly organized and detail-oriented Inspection Supervisor to join our team. The successful candidate will be responsible for a variety of tasks including field inspection, collecting inspection-related information, preparing reports, sending updates to clients and completing administrative duties.

Responsibilities

Performs Inspection/sampling of containers, warehouses and vessels at different locations.

Supervises loading and counts of cargo in accordance with applicable standards and procedures.

Physically measures, weighs, samples, and takes temperatures (where applicable) of a variety of products in accordance with applicable standards and procedures.

Takes detailed notes and photographs to document the inspection process, and reports all required field activities as per field forms.

Communicate with clients and send updates.

Collect and compile inspection-related information and prepare reports.

Handle administrative tasks such as scheduling, filing, and data entry and reporting.

Requirements

In-depth technical knowledge of inspection activities

Strong skills in Microsoft Excel and Word

Minimum 2 years of previous experience in inspection

Previous experience in a similar role in UAE

Valid driving license

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